



2009-2010 ENROLLMENT

Child's Name: _____

Every effort is made to be fair and consistent in the process of enrollment at Morningside Presbyterian Preschool. Registration is now open for currently enrolled students/families and church members. Registration will open to the community on Monday, February 2, 2009. Applications should be completed and returned to Martha Hartzell, Preschool Director. **A non-refundable registration fee of \$100 is due with the application.**

2009-2010 FEES

Registration fee \$100.00
(due with application)

Tuition (paid monthly)

Please circle the class for which you are applying.

Toddlers	\$225.00
Two-year-olds	\$275.00
3-Day Three-year-olds	\$305.00
5-Day Three-year-olds	\$375.00
Pre-Ks	\$375.00

May 2010 tuition will be due May 1, 2009, in order to hold a space for your child for the 2009-2010 school year.

There is a limited amount of financial assistance available. Applications for financial assistance are available from the Director and will be reviewed on a case by case basis by the Preschool Committee.

CLASS INFORMATION

Toddler Class

Child must 15 months old by September 1. Toddler classes meet Tuesdays and Thursdays from 9:00 a.m. to 12:00 noon.

Two-year-old Class

Child must be two years old by September 1. Two-year-old classes meet Monday, Wednesday, and Friday from 9:00 a.m. to 12:00 noon. Beginning in October, two-year olds have the option to stay for lunch, provided by parents, until 1:00 p.m.

Three-year-old Classes

Child must be three years old by September 1.

3-Day Threes meet Monday, Wednesday, and Friday from 9:00 a.m. to 1:00 p.m. This includes time for lunch with a sack lunch provided by parents. 3-day Threes may become 5-Day Threes at any time after September 1st. There are a limited number of spaces in this optional program.

5-Day Threes meet Monday through Friday from 9:00 a.m. to 1:00 p.m. This includes time for lunch with a sack lunch provided by parents.

Pre-K Class

Child must be four years old by September 1. Pre-K classes meet Monday through Friday from 9:00 a.m. to 1:00 p.m. This includes time for lunch with a sack lunch provided by parents.

See second side.

REFUND OF FEES

I understand that the registration fee is non-refundable and that advance tuition fees are refundable **only if all three** of the following conditions are met:

- the child moves out of the school area,
- Morningside Presbyterian Preschool is notified by July 1, 2009, **and**
- the space is filled by another student.

Parent signature _____

Date _____

Morningside Presbyterian Preschool
2009-2010 APPLICATION

Child's Last Name	First	Middle	Sex	Date of Birth
Street Address		City	Zip Code	
Home Phone		Religious Affiliation	Application Date	
Parent's Name			Parent's Name	
Employer/Occupation			Employer/Occupation	
Employer's Address			Employer's Address	
Daytime Phone			Daytime Phone	
Alternative Phone/Pager			Alternative Phone/Pager	
E-mail			E-mail	
Child's Living Arrangements (please circle one) both parents				one parent other
Child's Legal Guardian(s) (please circle one) both parents				one parent other
Child's Previous School Experience			School child will attend at age 5	
Brothers and Sisters/Ages/Schools				
How did you hear about Morningside Presbyterian Preschool?				

Additional information -- If you have any other information you deem necessary for us to better understand your child, please explain below:

PARENT/GUARDIAN AGREEMENT

I, _____, desire to enroll my child, _____, in Morningside Presbyterian Preschool. I have reserved the days checked below that I wish my child to attend Preschool, and by doing so, I am responsible for tuition for those days. I understand that my child is expected to attend the same days of each week as indicated. Please check one:

- ☐ Attending two days per week -- Tuesday and Thursday (toddlers)
- ☐ Attending three days per week -- Monday, Wednesday and Friday (two-year olds)
- ☐ Attending three days per week -- Monday, Wednesday and Friday (three-year olds)
- ☐ Attending five days per week -- Monday, Tuesday, Wednesday, Thursday and Friday (three-year olds)
- ☐ Attending five days per week -- Monday, Tuesday, Wednesday, Thursday and Friday (four-year olds)

Tuition is due on the first of each month and late after the tenth. Because annual tuition is broken into nine-month payments, tuition is the same each month regardless of the number of days in the month or days taken off due to illness or inclement weather closings.

If withdrawal from the program becomes necessary, written notice must be given two weeks prior to withdrawal date. A two-week tuition fee will be charged if appropriate notice is not given.

I have read this agreement and understand my obligation to pay for the number of days I have chosen for childcare whether or not my child attends.

Parent/guardian signature

Date